



## SANTO DOMINGO TRIBAL HOUSING AUTHORITY

P.O. Box 10, Santo Domingo Pueblo, NM 87052

(505) 465-1003 / (505) 465-1012 (F)

### Public Notice Board of Commissioner Vacancy

The Santo Domingo Tribal Housing Authority currently has vacancies on its Board of Commissioners. If you are interested, you are asked to please submit a letter of interest. In your letter, please address the following:

1. Some background on yourself, both personal and professional.
2. Statement on your reason(s) for wanting to be a member of the Board.
3. Your knowledge of the Native American Housing and Self-Determination Act (NAHASDA) and other Indian Housing funding sources and programs.
4. What you would like to accomplish as a member of the Board.
5. What time commitment you are willing to give as a Board member.

**Deadline:** Please deliver or email ([Ichavez@sdtha.org](mailto:Ichavez@sdtha.org)) your Letter of Interest to Santo Domingo Tribal Housing Authority, Attention: Lorrie Chavez, Executive Director by the close of business on **June 5, 2023**.

**Functions of the Commissioners:** The business and affairs of this Board of Commissioners shall be managed by five (5) members. The functions of such Board shall include:

1. The determination of policies for guidance of the management of the Authority;
2. The control of expenditures by authorizing budgets;
3. The keeping of members fully informed of the business of the Authority;
4. The causing of fiscal year ending audits to be made as required;
5. The enforcement of adopted policies and procedures including collection and evictions.
6. Approve long range plans updated every three years.
7. Board evaluation of the Executive Director on an annual basis and make recommendations of raise in salary that at a minimum reflects cost of living increase.
8. The Board of Commissioner will perform annual evaluations on the SDTHA and itself

**Time Commitment:** The Board of Commissioners meets at least once a month, typically the first Thursday of the month. Periodically there may be a special meeting called.